

STUDY ON THE ACCESS TO ICT AND THEIR USAGES BY CAMEROON ENTERPRISES.

ENTERPRISE QUESTIONNAIRE

SURVEY REGION : _____

DIVISION : _____

SUBDIVISION: _____

NAME OF THE ENTERPRISE : _____

CODE OF THE QUESTIONNAIRE :

STRICTLY CONFIDENTIAL AND NOT AIMED FOR TAXES

The information collected during this survey is strictly confidential following the law N° 91/023 of the 16th December 1991 on Statistical Censuses and Surveys that stipulates in its article 5 that « the economic or financial information of individual appearing on any questionnaire of a statistical survey can under no circumstance be used for economic control or repression ».

With the technical support of the National Institute of Statistics



January 2017

SECTION 00 :GENERAL INFORMATION

A – IDENTIFICATION OF THE ENTERPRISE

S0Q01	Name or trade name: _____	
S0Q02	Sigla or facia: _____	
S0Q03	Tax payer's N° : _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _	
S0Q04	Business registration N° _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _	
S0Q05	Reference: (Quarter/Street/Place called /Reference Point) : _____	
S0Q06	Town/Village : _____	
S0Q07	A. P.O.Box : _ _ _ _ _ _	B. Localization town : _____
S0Q08	A. Telephone 1 : _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _	C. Telephone 3 : _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _
	B. Telephone 2 : _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _	D. Fax : _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _
S0Q09	A. Web site: _____	B. E-mail : _____

B – INFORMATION ON THE DATA COLLECTION

S0Q10	Interviewer : _____	_ _ _ _
S0Q11	Controller : _____	_ _ _ _
S0Q12	Supervisor : _____	_ _ _ _
S0Q13	Date of the survey : _____	_ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _
S0Q14	Result of the data collection : 1= Complete survey 2= Incomplete survey 3= Questionnaire completely empty (specify the reason) _____	_ _
S0Q15	Appreciation of the quality of the survey 1= Very good 2= Good 3= Average 4= Bad 5= Very bad	_
S0Q16	A. Name of the main respondent : _____	
	B. Function of the main respondent _____	
	C. Phone number of the respondent	1 st _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ 2 nd _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _

Visa and stamp of the company

SECTION 01 : CHARACTERISTICS OF THE ENTERPRISE

S01Q01	What is the nature of the enterprise?	
	01= Agropastoral and halieutic exploitation 02= Yard, mine or quarry 03= Factory 04= Workshop 05= Depot, warehouse 06= Sale store 07= Workshop and sale store 08= Office or closet 09= Counter opened to the public 10= Lodging establishment 11= Collective equipment without lodging 12= Base of non sedentary activity 13= Specialized complex 96= Other (to specify) _____	_ _
S01Q02	What is its legal form?	
	01= Individual society 02= Impersonal Limited Liability company 03= Limited Liability company (Ltd) 04= Limited company 05= Collective name company (CNC) 06= Simple Limited Partnership (SLP) 07= Partnership Limited by shares (PLS) 08= Development society 09= Cooperative 10= Common Initiative Group (CIG) 11= Economic Initiative Group (EIG) 12= Public and Extra-public 13= "NGO" 98= Other (to specify) _____	_ _
S01Q03	Does the enterprise belong to a group? 1=Yes 2= No	_
S01Q04	Does your enterprise have participation to the capital of one or several other enterprises? 1=Yes 2= No	_
S01Q05	Does your enterprise have one or several branches abroad? 1= Yes 2= No	_
S01Q06	Do other enterprises have participation to the capital of your enterprise? 1= Yes 2= No	_
S01Q07	Is the enterprise a branch of a foreign enterprise? 1= Yes 2= No	_
S01Q08	What is the number of enterprises possessed or controlled by your enterprise?	_ _ _
S01Q09	What is the social capital at the 31/12/2016 (in thousands of CFAF)?	_ _ _ _ _ _ _ _ _

SECTION 02: ECONOMIC DATA

		Men	Women	Total
S02Q01	Number of permanent staff employed in 2015	□□□□□□	□□□□□□	□□□□□□
S02Q02	Turnover of the financial year 2015 (in thousands of CFAF) :	□□□□□□□□□□		
S02Q03	Added value of the financial year 2015 (in thousands of CFAF) :	□□□□□□□□□□		
S02Q04	Describe precisely the two main activities exercised by order of importance in the turnover			
	S02Q04A	S02Q04B	S02Q04C	S02Q04D
N°	Description of the activity	Activity code	Products or services	Code of the product or service
1		□□□□□		□□□□□
2		□□□□□		□□□□□

SECTION 03: LEVEL OF ACCESS AND USAGES OF TELECOMMUNICATION SERVICES

S03Q01	Do you use the computer terminals below in your structure? If yes, what is the number of each terminal	Usage of the terminal 1= Yes 2= No	Number
	A. Personal computers (Desktop)	□	□□□□
	B. Laptops	□	□□□□
	C. Tablet/ Ipad	□	□□□□
	D. Notebook	□	□□□□
	E. Other terminal (to specify) _____	□	□□□□
S03Q02	Do you use internet for the activities of your enterprise? 1=Yes 2=No if no, go to S03Q12		□□
S03Q03	In which case do you use internet in your enterprise? A- For the sending/receiving mails 1=Yes 2=No B- To place orders to our suppliers 1=Yes 2=No C- To receive the orders of our customers 1=Yes 2=No D- To make the publicity of our products 1=Yes 2=No E- For another activity (to specify) _____ 1=Yes 2=No		□□ □□ □□ □□ □□
S03Q04	Through which mean do they mainly access to internet for the activities of the enterprise ? 1= Through the enterprise related connection device to internet 2= Through a cyber café 3= Through a device belonging to the boss 4= Through a device belonging to an employee 5= Other (to specify) _____ <i>if S03Q05=2 or 3, got to S03Q09</i>		□□
S03Q05	Which type of connection do you have in your enterprise?		
A.	Filaria connection	RTPC 1=Yes 2=No	□□
B.		ADSL 1=Yes 2=No	□□
C.		Fibreoptique/Optic fiber 1=Yes 2=No	□□
D.	Non filaria connection	WIFI 1=Yes 2=No	□□
E.		WIMAX 1=Yes 2=No	□□
F.		GPRS/EDGE 1=Yes 2=No	□□
G.		CDMA 1=Yes 2=No	□□
H.		E-VSAT(SOHO) 1=Yes 2=No	□□
I.	3G/4G LTE 1=Yes 2=No	□□	
S03Q06	Are all the terminals connected to the internet network? 1=Yes 2=No <i>if Yes, go to S03Q09</i>		□□
S03Q07	If No, give the number of connected terminals A. Personal computers (Desktop) B. Laptops C. Tablet/ Ipad D. Notebook E. Other terminal (to specify) _____		□□□□ □□□□ □□□□ □□□□ □□□□
S03Q08	At which moment of the day is the connection accessible? 1= At any moment 2= In the morning 3= In the afternoon 4= In the evening 5= In the night 6= Other (to specify) _____		□□
S03Q09	Which category of the staff has access to the connection in the structure? 1= All the staff 2= Liable persons only 3= Only the boss 4= Other (to specify) _____		□□
S03Q10	Does your structure have an internet network? 1= Yes 2= No		□□
S03Q11	What is the amount of annual expenses related to internet services for the structure (in CFAF)		□□□□□□□□
S03Q12	Do you have in your enterprise : A- Fixed telephone lines? 1= Yes 2= No B- Mobile telephone lines (fleet)? 1= Yes 2= No C- An auto-commutator service (PABX)? 1= Yes 2= No D- A cell phone line (for the standard) 1= Yes 2= No		□□ □□ □□ □□
S03Q13	To whom are these services accessible? 1= All the staff 2= Liable persons only		□□

