

REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

INSTITUT NATIONAL
DE LA STATISTIQUE



REPUBLIC OF CAMEROON
Peace – Work – Fatherland

NATIONAL INSTITUTE
OF STATISTICS

ECAM 4 COMPLEMENTARY SURVEY (EC-ECAM 4)

COUNCIL QUESTIONNAIRE

SURVEY REGION : _____

DIVISION : _____

SUBDIVISION/COUNCIL : _____

CONTROLLER's NAME : _____

CONFIDENTIAL AND NOT FOR TAX PURPOSES

Information collected during this survey is strictly confidential under Law N° 91-023 of 16 December 1991, on Census and Statistical Surveys which mentions in its article 5 that "individual information related to economic or financial situation recorded in any statistical survey form should never be used for control or economical repression".

August 2016

SECTION 00 : GENERAL INFORMATION

A – IDENTIFICATION OF THE COUNCIL AND INFORMATION ABOUT DATA COLLECTION

Q1	SURVEY REGION : _____	_ _
Q2	DIVISION: _____	_ _
Q3	SUBDIVISION/COUNCIL: _____	_ _ _
Q4	a) Does your council have a phone contact, a post office box, an e-mail address or a web site? 1 = Yes 2 = No	_
	b) If Yes, 1 st tel N°: _ _ _ _ _ _ _ _ _ _ _ _ _ _	
	2 nd tel N° _ _ _ _ _ _ _ _ _ _ _ _ _ _	
	3 rd tel N° _ _ _ _ _ _ _ _ _ _ _ _ _ _	
	c) Post office box: N° _ _ _ _ _ _ _ Town _____ _ _ _ _	
	d) E-mail address : _____	
	e) Site web : _____	
Q5	MAYOR's NAME _____	
Q6	RESPONDENT's NAME: _____	
Q7	RESPONDENT's FUNCTION: _____	_ _
Q8	CONTROLLER _____	_ _ _ _
Q9	SUPERVISOR _____	_ _ _ _
Q10	DATE OF THE SURVEY : _____ _ _ _ _ _ _ _ _ _ _ _ _ _ _ 2 0 1 6 	
Q11	RESULT OF DATA COLLECTION 1= Completely filled 2= Partially filled 3= Absence of the competent person 4= Refusal 6= Other (Specify) _____	_
B. INFORMATION ABOUT TRADITIONAL FONDOMS (They must be got from the Sub divisional offices)		
Q12	Number of 1 st class chiefdoms (fondoms)?	_ _ _
Q13	Number of 2 nd class chiefdoms (fondoms)?	_ _ _
Q14	Number of 3 rd class chiefdoms (fondoms)?	_ _ _

Q6	How do you find the global state of the trading infrastructures in the council/subdivision? 1= Very good 2= Good 3=Acceptable 4= Bad 5= Very bad 6= Not concerned	□□
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C. Public infrastructures for drinking water supply

Q7	What is the number of functional infrastructures for drinking water supply accessible to the public and free of charge in your council?	
Type of infrastructures	Existing	Constructed since 2010
Boreholes	□□	□□
Harnessed wells	□□	□□
Public taps	□□	□□
Harnessed water sources	□□	□□

D. Sport infrastructures

Q8	What is the number of functional sport infrastructures in your council/subdivision ?			
Type of infrastructures	Public		Private	
	Existing	Constructed since 2010	Existing	Constructed since 2010
Football stadium	□□	□□	□□	□□
Handball stadium	□□	□□	□□	□□
Basketball stadium	□□	□□	□□	□□
Volleyball stadium	□□	□□	□□	□□
Gymnastics/Gymnase stadium	□□	□□	□□	□□
Complex or multisports stadium	□□	□□	□□	□□
Certified swimming pool	□□	□□	□□	□□
Tennis yard	□□	□□	□□	□□
Other site for sport practice (parcours VITA, etc.) (Specify)	□□	□□	□□	□□

Q9	How do you find the global state of sport infrastructures in your council ? 1= Very good 2= Good 3=Acceptable 4= Bad 5= Very bad	□□
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E. Public transport means

Q10	What is the main means of public transport in your council ? 1. Taxi 2. Moto taxi 3. Car (mini-bus) 4. Bus 5. Other (Specify).....	□□
Q11	What is the number of « means of transport » operational in the council: 1. Taxi 2. Moto taxi..... 3. Car (mini-bus)..... 4. Bus 5. Other (Specify).....	□□□□□ □□□□□ □□□□□ □□□□□ □□□□□

F. Street lighting

Q12	Is there any public lighting system in your council ? 1= Yes 2= No (If No, go to Section 03)	□□	
Q13	If Yes, what is the length of the council road having street light? (for the unit, 1= m if < 1 km, 2= km if >=1 km, 8 = Does not know)	□□	□□□□
Q14	What is the number of lighting points (Number of poles bearing the street lights) ?	□□□□□□	
Q15	What is the source of energy that enables to supply the public lighting system? 1= ENEO/AES-SONEL 2= Solar energy 3= Generator 4= Mixed 5= Other (Specify) _____	□□	

SECTION 03: COUNCIL BUDGET

		2011	2012	2013	2014	2015
Q1	What was the amount (in thousands of CFAP) of the total revenues of the council for the years hereafter?	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
Q2	What was the amount (in thousands of CFAP) of base revenue generated during the years hereafter?	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
	A. From the council taxes B. From the council products and services	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
Q3	What was the amount (in thousands of CFAP) of own resource awarded to investment for the years hereafter?	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
Q4	What was the amount (in thousands of CFAP) of the gross savings for the years hereafter?	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
Q5	What was the amount (in thousands of CFAP) of investment revenues without debts of your council for the years hereafter?	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
Q6	What were the amount (in thousands of CFAP) of the following sources of revenue?	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
	A. Subvention of equipment received from the State	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
	B. General grant of the decentralization for investment	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
	C. Operating Subvention received from the State	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
	D. General grant of the decentralization for functioning	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
	E. Council additional tax	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
	F. Transferred Public Investment Budget (PIB)	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□
Q7	What was the amount (in thousands of CFAP) of the effective total operating expenses for the years hereafter?	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□	□□□□□□□□

Q8	What was the amount (in thousands of CFAF) of the total effective functioning expenditures for the years hereafter?	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q9	Were the administrative accounts approved during the year (year)? 1 = Yes 2 = No	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Q10	What is the number of ordinary session of the municipal council held during the years hereafter ?	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

SECTION 04: STRUCTURE OF THE COUNCIL MANPOWER

		Q01 : Total of Men	Q02 : Total of Women	Q03 : Total of Men below 35	Q04 : Total of Women below 35
What is the total number of the employees of the council who have a training in the following domains?					
a.	Economics	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
b.	Social	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
c.	Sanitary	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
d.	Educative	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
e.	Cultural	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
f.	Sportive	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
g.	Governance	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
HIGHEST CERTIFICATE					
1.	No diploma	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	CEP/CEPE/FLSC (or its equivalent)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	BEPC/CAP/GCE O Level (or its equivalent)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	Probatoire (or its equivalent)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	BAC /GCE A Level (or its equivalent)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6.	DEUG/DUT/BTS	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7.	Licence/Bachelor degree (or its equivalent)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8.	Master/Maîtrise/DEA/MBA (or its equivalent)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
9.	Doctorat / PHD (or its equivalent)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

SECTION 05: DECENTRALISATION

(Preferably interview the Mayor or his deputy mayors or the SG)

Q1	What are the legislative texts on the decentralization process that you are aware of? A. Low No 2004/017 of the 22nd July 2004 bearing on the orientation of the decentralization 1 = Yes 2 = No <input type="text"/> B. low No 2004/018 of the 22nd July 2004 fixing the rules applicable to councils 1 = Yes 2 = No <input type="text"/> C. Low No 2004/019 of the 22nd July 2004 fixing the rules applicable to regions 1 = Yes 2 = No <input type="text"/> D. Low No 2009/019 of the 15nd december 2009 bearing on the local tax.....1 = Yes 2 = No <input type="text"/>
Q2	Is decentralization effective in Cameroon? 1 = Yes 2 = No <input type="text"/>
Q2a	Have you received resources for the exercise of transferred skills in your council in the following domains: <i>1= Yes, financial 2= Yes, human 3= Yes, material 4= Yes, financial, human, material 5= No</i> a. Economic..... <input type="text"/> a. <input type="text"/> b. Social..... <input type="text"/> b. <input type="text"/> c. Sanitary..... <input type="text"/> c. <input type="text"/> d. Educative..... <input type="text"/> d. <input type="text"/> e. Cultural <input type="text"/> e. <input type="text"/> f. Sportive..... <input type="text"/> f. <input type="text"/> g. Governance..... <input type="text"/> g. <input type="text"/>
Q3	In the framework of the general grant for investment and the transferred Public Investment Budget (PIB), does the State consider the projects registered in your planning documents? 1= Always 2= Often 3= Sometimes 4= Never <input type="text"/>

Q4	What is the degree of appropriation of the concept of decentralization by : 1= Very good 2= Good 3= Acceptable 4= Bad 5= Very bad A. The municipal magistrates? B. The Secretary General? C. The Municipal Councillors/City councillors? D. The rate collector? E. The populations?	A. <input type="checkbox"/> B. <input type="checkbox"/> C. <input type="checkbox"/> D. <input type="checkbox"/> E. <input type="checkbox"/>
Q5	Is there in your council at least one convention of decentralized cooperation? 1= Yes 2= No	<input type="checkbox"/>
Q6	What is the level of involvement of the municipal councillors in the process of decentralization? 1= Very good 2= Good 3= Acceptable 4= Bad 5= Very bad	<input type="checkbox"/>
Q7	What is the level of involvement of populations in the process of decentralization? 1= Very good 2= Good 3= Acceptable 4= Bad 5= Very bad	<input type="checkbox"/>
Q8	What are the opportunities attached on the implementation of the process of decentralization? A. Good local governance.....1= Yes 2= No B. Participative development1= Yes 2= No C. Local development1= Yes 2= No D. Other (Specify)1= Yes 2= No	A. <input type="checkbox"/> B. <input type="checkbox"/> C. <input type="checkbox"/> D. <input type="checkbox"/>
Q9	What are the threats linked to the implementation of the decentralization process? A. Threats of national unity1= Yes 2= No B. Threats national integrity1= Yes 2= No C. Threats of the efficiency of the public action1= Yes 2= No D. No threat1= Yes 2= No E. Other (Specify)1= Yes 2= No	A. <input type="checkbox"/> B. <input type="checkbox"/> C. <input type="checkbox"/> D. <input type="checkbox"/> E. <input type="checkbox"/>
Q10	What are the three (03) main obstacles in the implementation of the decentralization process ? 1. Insufficiency of financial resources 2. Deficiency of technical competence 3. Inefficient mechanisms to evaluate the performances of the councils 4. Reluctance to change 5. Weakness of the information system at the local level 6. Absence of visible objectives in the administrative reforms 7. Poor motivation of the personnel 8. Difficulty to pay the innovation and the productivity of the personnel 9. Other (Specify) _____	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Q11	Are the fruits of decentralization already visible in your council ? 1= Yes 2= No	<input type="checkbox"/>

Stamp of the council

CONTROLLER'S OBSERVATIONS

SUPERVISOR'S OBSERVATIONS